

## **Guidelines for manufacturers/ importers to import Bristle Fibre to process and export Value Added Fibre based Finished Products**

*(The whole process of importation of Bristle Fibre (a kind of fibre extracted from the husk of *Cocos nucifera* L. should be in compliance with rules and regulations imposed by the local and international authorities)*

### ***1.General Requirements and Conditions applied to the importation***

- 1.1.The maximum of Bristle fibre could be imported shall not exceed the amount similar to 1/3 of last year exports
- 1.2.The quantity that could be imported in next quarter of the year shall be stipulated by the Coconut Development Authority (CDA) in last week of each quarter.
- 1.3.The Bristle fibre to be imported should satisfy the definition, the moisture and impurities requirements as prescribed in Sri Lanka Standard Specification for coconut Fibre(Coconut Fibre) Part 1:Brown Fibre and Mixed fibre (Second Revision)- SLS 115 Part 1:2009.
- 1.4. The finished product manufacturer that utilizes imported Bristle fibre should be registered with CDA as a processor of Fibre based finished products for the concerned year.

### ***2. Application Procedure for importation***

- 2.1 Duly filled application(Form 03/CDA) and Application for a permit to import planting material, seeds and plant products in to Sri Lanka issued by the Plant Quarantine Service should be forwarded to Director (Marketing Development and Research) on fax No : 011 2322803 /[directormdr@gmail.com](mailto:directormdr@gmail.com)
- 2.2.Applications received will be forwarded to Plant Quarantine Service through Ministry of Plantation Industries and Ministry of Agriculture. The applicant will be notified by the Plant Quarantine Service as soon as the import permission is ready.

### ***3. Condition of Entry***

***Conditions shall be given by the Plant Quarantine Service and Coconut Research Institute***

### ***4. Procedure for the receive of Bristle Fibre at the port***

4.1. Manufacturer/importer shall produce copies of customs documents (importation) and Details of Product/s to be processed and exported by completing Form 04/CDA along with copy of Phytosanitary certificate to Director- Marketing Development and Research -CDA three days prior for arrival in the local port to arrange inspections.

4.2 The container containing the fibre should be made available to CDA inspector/Authorized officers for inspection at the port of entry.

4.3 after the inspections the container will be released and shall securely be transported to the proposed factory site for further processing.

4.4 Imported bristle fibre shall only be used to manufacture intended product at proposed site/s as declared in Form 04/CDA. Any deviation with regard to the declaration should be communicated to CDA in advance with a written amendment.

***Procedure followed by Plant Quarantine Service and Coconut Research Institute at the port shall be included.***

## ***5. Procedure for processing and Packaging***

### ***Receive of Bristle fibre and processing***

5.1 Upon arrival to the processing site and during the processing Inspector/Authorized CDA officer shall inspect the containers and processing.

5.2. Total quantity of imported bristle fibre should be processed to manufacture Value added finished product and re-exported

5.3 Maximum wastage during the processing shall not exceed 5% of imported amount.

### ***Record keeping***

5.4 Records of the production and exports shall be maintained at the factory, signed by authorized officer of the factory and kept under the custody of Authorized officer. This records shall be made available to CDA officer at inquiry at any time.

5.5 Copy of this record should be sent to Director - Processing Development, Coconut Development Authority, No 01, Duke Street, Colombo 01 prior for the next importation.

(Specimen record as per annexure 01)

## ***6. Returning of consignments***

6.1 Requests for return of consignments of finished products produced from imported Bristle fibre will not be entertained

## ***7. Appeals***

7.1 Appeals shall be entertained as indicated in the Rules and regulation for the product concerned/Bristle Fibre

**Important Note: The importation, processing and exportation shall always proceed subject to the rules and regulations stipulated by the coconut Development Authority And CDA has the right to impose such rules and regulations where deemed necessary when proceed.**